

PEARL SCHOOL BAND AUXILIARY

BY-LAWS

ARTICLE I

NAME

Section 1. The name of this organization shall be the PEARL SCHOOL BAND AUXILIARY.

ARTICLE II

PURPOSES

Section 1. To contribute. support and cooperation to the Pearl Band program, Pearl School System, and the Pearl Band Directors in providing a Superior climate for music education

Section 2. To provide moral support and encouragement to the band directors and band members.

Section 3. To arouse and maintain an enthusiastic interest in the various phases of music education.

Section 4. To aid in providing financial support to the band program and its' activities.

ARTICLE III

MEMBERSHIP

Section 1. The membership of this organization is open to any person interested in the progress and development of the Pearl Band and their programs.

ARTICLE IV

ELECTION OF OFFICERS

Section 1. Each member shall be entitled to one vote.

Section 2. Officers shall be elected by a majority vote of the membership present.

Section 3. All officers shall be parents or guardians of band students.

Section 4. The elected officers shall consist of: President, Vice-President, . Secretary, Treasurer, and Purchasing Agent.

Section 5. The Executive. Committee shall be comprised of the duly elected officers, the High School Band Director, and the Assistant High School Band Director.

## ARTICLE IV

### ELECTION OF OFFICERS (cont.)

Section 6. A nominating committee consisting of the High School Band Director, the Assistant Director, and three appointed members chosen by the President at or prior to the February meeting of each year. At the Annual March meeting, the nominating committee shall present to the membership a slate of candidates who have agreed to serve if elected. Nominations may also be made from the floor. Voting on the nominees will be at the April meeting each year. Installation of officers will be at the May meeting each year.

Section 7. A vacancy in any office shall be filled in the same manner as set out in Section 6 above, within forty-five (45) days of such vacancy.

Section 8. Due to the complex nature of the office of President, the Vice-President will also be the President-Elect for the next band year.

## ARTICLE v

### MEETINGS

Section 1. Order of Business:  
Call to order  
Invocation  
Reading of Minutes  
Report of the Treasurer  
Report of Committees  
Unfinished Business  
New Business  
Announcements  
Adjournment

Section 2. Regular meetings of the membership shall be held on the first Monday of each month, except the months of June, July, and August, at 7:00 p.m. in the High School Band Hall. Changes in meeting dates or times may be made provided a 5 day notice is given by mail or by telephone.

Section 3. The Regular membership meeting in March shall be designated as the annual meeting for the nomination of officers.

Section 4. Special meetings of the membership may be called by the President when necessary. Notification of such meetings will be provided the membership through the band telephone committee at least three (3) days in advance of the meeting date.

Section 5. The members attending any regular or duly called special meeting shall constitute a quorum.

Section 6. Regular meetings of the Executive Committee shall be held on the First Monday of each month prior to each regular membership meeting and prior to each Special membership meeting. The Executive Committee, at its discretion, may invite such committee chairpersons and other persons as deemed necessary to attend the Executive Committee meetings.

Section 7. Special meetings of the Executive Committee may be called by the Band Director, The President or any three (3) members of the Executive Committee. Notification of such meetings shall be given at least three (3) days in advance of the meeting date. Special meetings of the Executive Committee may be held at any time without prior notice provided all members are in attendance.

## ARTICLE V

### MEETINGS (cont.)

Section 8. A majority of members of the Executive Committee shall constitute a quorum at any Executive Committee Meeting.

## ARTICLE VI

### COMMITTEES

Section 1. With the exception of the Finance Committee and the Ways and Means Committee; the President shall appoint all committees and Chairpersons deemed necessary to carry out the programs of the Auxiliary. Appointments shall not exceed the term of the appointing President.

Section 2. The Executive Committee shall transact necessary business in the intervals between membership meetings and such other business as may be referred to it by the membership. The Executive Committee shall have express authority to incur expenditures of up to Five Hundred dollars (\$500.00).

Section 3. A Ways and Means Committee consisting of not more than Five (5) members may be elected by the membership in the same manner as the officers. This committee will develop fund-raising programs to meet the financial needs of the Auxiliary.

Section 4. The President shall appoint a Publicity Chairperson who will be responsible for developing and disseminating all advertising, press releases, and publicity efforts of the Auxiliary.

Section 5. The President shall appoint a Finance Committee consisting of Eight (8) members, Two (2) of which, on a rotating basis worked out among themselves, shall be designated to receive all funds. The committee shall count, make appropriate deposits in the bank designated by the Executive Committee, and list the activity for which funds were received on the deposit form. The Treasurer shall automatically be an ex-officio member of the Finance Committee.

Section 7. The President may appoint such other committees as necessary to carry out the program of the Auxiliary.

## ARTICLE VII

### DUTIES OF THE OFFICERS

Section 1. President. The President presides at all meetings of the membership and the Executive Committee, appoints all committee chairpersons and members not reserved to the membership and is an ex-officio member of all committees.

## ARTICLE VII

### DUTIES OF THE OFFICERS (cont.)

Section 2. Vice-President. The Vice-President shall assume the duties of the President in his absence and work with the President in such other capacities as the President may request. The Vice-President is designated as President-Elect.

Section 3. Secretary. The Secretary shall keep the records and minutes of all membership and Executive Committee meetings and may serve as corresponding secretary, if requested by the Band Director.

Section 4. Treasurer. The Treasurer shall keep an accurate record of all receipts and disbursements, listing each activity separately. A current financial report shall be available at all meetings and filed with the Secretary to become part of the permanent records.

Section 5. Purchasing Agent. The Purchasing Agent shall be responsible for purchasing all supplies for the football and basketball concessions, and other special or called events.

Section 6. Concession Chairpersons. The Concession Chairpersons shall meet prior to the season and prepare their stands for operation and be ready to open the stands one (1) hour prior to the start of games. They should advise the Purchasing Agent of each stand's particular needs, and organize the equipment and supplies after each game.

## ARTICLE VII

### FISCAL YEAR

Section 1. The fiscal year of the Auxiliary shall begin on April 1 and end on March 31 of the following year.

## ARTICLE IX

### AUTHORITY

Section 1. Robert's Rules of Order, Revised, shall govern the Auxiliary in all matters not governed by these By-Laws or the Charter of Incorporation.

## ARTICLE X

### AMENDMENTS

Section 1: These by-laws may be amended by a two-thirds majority vote of those members present at any regular meeting or special meeting of the membership, provided that written copies of the proposed amendment or amendments have been presented to the membership at the previous regular meeting.